

# Information on Online Teaching

## Zoom: Access and Etiquette

The seminar “Sociophonetics” will be offered via Zoom. Zoom can run in the browser, and stand-alone clients are available for all operating systems and devices. We recommend installing and using a client.

### Access to seminar

Join Zoom Meeting

<https://us02web.zoom.us/j/85304212048?pwd=R3I4a2d0em84dTVLNE9TOFVFUzZQdz09>

Meeting ID: 853 0421 2048

Password: 313277

### Etiquette

When entering the room:

- please use your real name (rather than 's8abcd@...')
- **switch off your microphone** and video

During the lecture:

- **keep the microphone switched off**
- use the chat function only in urgent cases
- open the function “Participants”
- request to speak:
  - under “Participants” → “raise hand”
  - when you have the floor: **switch on your microphone** and your camera
  - after speaking: **switch off your microphone** and video
- voting: under “Participants” → “yes/no”